

THE TRACY ART LEAGUE: STANDING RULES AND PROCEDURES

These standing rules outline accepted procedures.

- A. **Purpose and Amendment** Standing rules are administrative and operational guidelines that provide specific procedures and details not covered in the bylaws. These rules can be more easily amended than bylaws and provide flexibility for day-to-day operations. Changes to the standing rules require a majority vote by the Board of Directors.
- B. **Board of Directors** The Board of Directors will consist of 12 members. It may be temporarily augmented by chairpersons of task groups as needed. If 12 members are unable or unwilling to serve, the league will continue to operate, with acting board members actively pursuing additional participation to fill the vacant positions.
- C. **General Membership Meetings** General Membership meetings will typically be held from September through May, excluding February. During February, the Tracy Art League focuses on organizing and conducting our annual public juried art show, "Expressions!".
- D. **Board Meetings** Board meetings shall occur monthly before the general meetings during the months when general meetings are scheduled.
- E. **Meeting Conduct** Board meetings will be conducted in accordance with Robert's Rules of Order, to the extent that those rules facilitate orderly business. However, these rules should not limit full participation of all board members. The President is allowed to vote in all circumstances but should refrain from making or seconding motions.
- F. **Special Meetings** Special meetings may be called by the President.

- G. **Partnerships and Coordination** The Tracy Art League supports the arts by partnering with the Grand Theatre and the Tracy Arts Commission.
- H. **Election of Officers** New officers will be elected at the May General meeting having been nominated at least one month prior by the Board or from the floor by majority vote to allow consideration before general members cast their votes during the May meeting. The term of office begins each June, and ends on the last day of May.
- I. **Marketing and Communication** The Art League Board shall have a member or committee responsible for marketing, including maintenance of a website, social media presence, and printed materials.
- J. **Scholarships** The Art League Board shall also organize an annual Scholarship Committee which exists to award scholarships to graduating seniors of Tracy Unified School District High Schools and who intend to continue their education, with preference for students who intend to continue in fields related to the arts. The committee will select one or more students to receive scholarships. Selected students will be asked to make a presentation at a general meeting. The scholarships are funded by a raffle conducted at the annual Expressions! fundraising raffle.
- K. **Funding and Grants** TAL will actively seek funding grants and special gifts.
- L. **Membership Dues** The annual dues for TAL shall be \$25.00, due in January of each year. Benefits of payment include: authority to vote in general meetings, invitation and reminder to participate in the annual juried art show Expressions!; reduced fees for entries into the annual Expressions! art show; provides a funding source for guest artists; and the ability serve on the board. The treasurer accepts membership

applications and dues throughout the year. Membership expires on December 31 of each year, regardless of when dues are received. There is no proration of dues.

M. **Expressions! Art Show** The Expressions! Art Show will typically be held during the weeks of President's Day